

Government of West Bengal
Finance Department
Audit Branch,
NABANNA, Howrah – 711102

Memo. No. 1878 –F(Y)

Date: 10/05/2022

MEMORANDUM

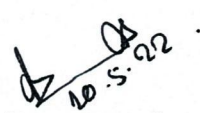
Sub: Extension of the period for submission of online Self Appraisal Report

In view of the fact that the last date of submission of SAR and Asset Declaration both are 30th April but the date of Submission of Declaration of Assets is needed to be mentioned in the SAR, the Governor is pleased to revise the last dates of processing of SAR with effect from Appraisal year '2021-22' onwards as below :-

Type of Officer	Last date of submission of SAR
Officer Reported Upon	30 th June of a year corresponding to the previous Appraisal Year
Reporting Authority	31 st August of a Year corresponding to the previous Appraisal Year
Reviewing Authority	31 st October of a Year corresponding to the previous Appraisal Year
Accepting Authority	31 st December of a Year corresponding to the previous Appraisal Year

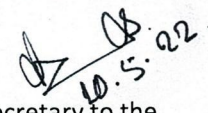
Moreover, in partial modification of the Memo No. 1021- F(Y) dated 14/03/2022 the last dates for submission of SAR for the Appraisal Year 2020-21 are extended as below

Type of Officer	Last date of submission of SAR extended up to
Officer Reported Upon	31 st May , 2022
Reporting Officer	31 st July, 2022
Reviewing Officer	30 th September, 2022
Accepting Officer	30 th November, 2022


Joint Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-I.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-I.
3. The Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, C.G.O. Complex, 'C' East Wing, 5th Floor, Sector-I, Salt Lake, Kolkata-700064.
4. The PA to the Chief Secretary to the Government of West Bengal.
5. The General Manager, Reserve Bank of India, Banking Department, 15 N.S. Road, Kolkata-I.
6. The General Manager, Reserve Bank of India, PAD, 15 N.S. Road, Kolkata-I.
7. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi-110001.
8. The Additional Chief Secretary/Principal Secretary/Secretary,
..... Department, Government of West Bengal.
9. The Secretary, Finance (Audit) Department, Government of West Bengal.
10. The Commissioner, Division.
11. The Special Secretary / Additional Secretary /Joint Secretary /Deputy Secretary, Finance Department, Government of West Bengal.
12. Shri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload this order in the Finance Department's website.
13. The.....Department/Directorate.....
14. The Director of Treasuries & Accounts, West Bengal, 3rd Floor, Mitra Buildings, 8, Lyons Range, Kol-I.
15. The Director
16. The District Magistrate/District Judge/Superintendent of Police,.....
17. The Sub-Divisional Officer,
18. The Pay & Accounts Officer, Kolkata Pay & Accounts Office - I, 81/2/2, Phears Lane, Kol-12.
19. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -II, P-I, Hyde Lane, Kol-12.
20. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -III, SUVANNA, SGO Complex, 5th & 6th Floor, Plot No-9, Block- DF, Sector-I, Bidhannagar, Kol-64.
21. The Treasury Officer,
22. The Group/..... Branch, Finance Department


 Joint Secretary to the
 Government of West Bengal